

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 26th October 2021 at 8:30am

Present

Allison Mills (AM)	Chairperson (Nhulunbuy Corporation)
Jim Rogers (CM)	NT Government (NTG) Representative
Lynne Walker (LW)	Member
Megan Niven (MN)	Member
Vicky Blackler (VB)	Rio Tinto (RT) Gove Operations
Stacie Irving (SI)	Secretary

Apologies

Christine Arnold (CA)	Member
Linda Alexander (LA)	Member
Michael Yunupingu (MY)	Gumatj Aboriginal Corporation Representative
Jay Marika (DM)	Rirratjingu Aboriginal Corporation Representative

1. Conflict of Interest

None Recorded

2. Confirmation of Minutes – 28 September 2021

Moved: LW

Seconded: AM

Carried 5/0

3. Business Arising from Minutes

It was noted that the following from the **Action List** were updated (see *Action List August 2021*).

45/18: Industrial Estate Signage – AM stated that there had been twenty-one businesses register interest the signage design proof is being finalised businesses will be asked to provide logos to sign maker and be invoiced accordingly - *Review November 2021*.

57/19 Pedestrian Crossing on Chesterfield Circuit – TD provided an update that BTO (engineering company from Darwin) have been engaged to draft scope of works and they have engaged Cross Survey in town to survey the site and provide information on design options. - *Review January 2022*

88/21 – Fencing Policy Query on Policy and Practice – AM stated that NC newsletter went out with information and requesting feedback on review of fencing policy. AM to chase feedback from Rirratjingu Aboriginal Corporation – *Review November 2021*.

98/21 – TO Reps on Town Board – CEO to meet with Gumatj Aboriginal Corporation early November to seek regular attendance. – *November 2021*.

Secretary:
Date:

Chairperson:
Date:

106/21 – *Missing Curb on Fusina Close* – Work request has been raised with NC infrastructure team, update on works progress will be provided in November operations report. – *Review November 2021.*

108/21 – *Current Crime Increase* –AM noted NC received a response to letter to the police commissioner, CCTV has been approved by NTG for Nhulunbuy Town Centre – *Completed October 2021.*

4. Correspondence

In

Letter from Deputy Chief Minister, minister for Police, Fire and Emergency Services

- NC Chief Executive Officer informed Town Board of response and ensuing approval for Town Centre TV, discussion was around relocation of taxi rank.

Application for Home Trading Permit – Top End Domestic Duties

- Ten to twelve members of this incorporated community group aim to grow edible food to share with the Nhulunbuy Community.

Documents Tabled were:

- Home Trading Application Form
- Insurance Certificate of Currency
- Permission from Landlord
- Covid Safety plan
- House Plan
- Business Plan

It was resolved that:

Town Board members support the application for Home Trading Permit from the Top End Domestic duties.

Moved: LW

Seconded: VB

Carried 5/0

Out

Letter of Support: Community Assistance Grant – Nhulunbuy Community Gardens

5. 9:15AM Requested Attendee

Tamara Rolph – Community Development Officer – Nhulunbuy Corporation

- Snap Send Solve reporting platform that is a free app that simplifies the reporting of community issues.
- Allow your residents to use the tool they already know and love to report to the Nhulunbuy Corporation and apps are available in Iphone and android versions.
- Incident types, progress, and locations along with photos can be uploaded easily.

Secretary:

Date:

Chairperson:

Date:

- Backend reporting will allow the Nhulunbuy Corporation to track completed jobs and obtain customer feedback on their reports.
- Allow your team to easily reassign reports that are not relevant to your Authority, using the dropdown menu in the report email or Admin Portal the report will be redirected to another authority and an automated email sent to the reporter advising that another authority is now responsible.

6. Monthly Ops Report September 2021

Items referenced regarding operations report.

- **Animal Management By-Laws** – AM noted that the Board of Directors have approved the amendments to the By-laws to be passed onto the Northern Territory Department of Local Government for gazetting.
- **Industrial Estate Clean up Initiative** – AM noted there has been very limited take-up of the initiative giving 50% fees at the Gove Peninsula Waste Management Facility for the month of October to all industrial estate businesses.
- **Kiosk area @ Gove Airport** – NC Manager Aviation and Compliance has approached local businesses; they were reluctant to take up opportunity due to staffing issues. Area may be repurposed in the future.
- **Liquor Permit Review** – Sent out to public broadcast network with link to have your say on Chief Ministers website.

7. For Discussion – WT08 Strategic Naming Policy

The board discussion was around the possibility of acknowledgement plaques to be placed on infrastructure items such as park benches and bus stops etc, AM to add provisions for this and provide more information around significant contributions to the community and who decides these. JR suggested changing the policy to include Yolnu language as well as English. AM to contact resident requesting naming of bus shelter at Hagney park to provide an update.

8. For Discussion – Fencing Policy

AM advised public feedback is being sort.

9. General Business

NTG Update – COVID vaccinations and CHO mandate cut off date is 12 November 2021, Nhulunbuy Town at around 80% vaccination rate but regional statistics a bit lower, DCM has been working directly with community leadership.

Trolley Issues– JR noted the necessity to liaise with Woolworths's manager regarding trolleys left around the Town Centre. AM will raise issue in Town Centre Revitalisation meeting next week and the possibility of NC helping Woolworths with communications to residents regarding replacing trolleys after use.

RTA Update – Following the CHO mandate RTA have all employees to be vaccinated by 12 November date otherwise access cards will be deactivated. All RTA contractors and visitors will also be required to be vaccinated.

Feedback from Elected Members

Secretary:
Date:

Chairperson:
Date:

LW raised start date of new NC CEO, AM noted officially the 22 November 2021, with experience in governance, legal and regulatory background the person will be a great fit.

MN bought up the bumpers in the Woolworths Carpark needing repairs as a lot of them are broken or missing.

MN also bought up the number of purchasers enquiring about subdivision of larger lots in Nhulunbuy South and regulations surrounding reclassification to multi dwelling properties. AM advised these are doable – pending infrastructure restrictions.

LW noted the RTA community Update meeting, requesting further information around the town governance going forward. JR updated that discussion around town governance framework for decision making will start in 2022, with terms of reference being presented with stakeholder engagement to follow.

There being no further business, the Chairperson declared the meeting closed at 9:25 am.

Next meeting: Tuesday 23rd November 2021, commencing 8:30am.

Secretary:
Date:

Chairperson:
Date: