

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 26th April 2022 at 8:30am

1. Present

Max Duncan (MD)	Chairperson (Nhulunbuy Corporation)
Jim Rogers (CM)	NT Government (NTG) Representative (Teams)
Vicky Blackler (VB)	Rio Tinto (RT) Gove Operations
Linda Alexander (LA)	Member
Lynne Walker (LW)	Member
Stacie Irving (SI)	Secretary

2. Apologies

Megan Niven (MN)	Member
Michael Yunupingu (MY)	Gumatj Aboriginal Corporation Representative
Jay Marika (DM)	Rirratjingu Aboriginal Corporation Representative

3. Conflict of Interest

None Recorded

4. Confirmation of Minutes – 22 March 2022

Moved: LW
Seconded: VB
Carried 5/0

5. Business Arising from Minutes

It was noted that the following from the **Action List** were updated (see *Action List March 2022*).

45/18: Industrial Estate Signage – MD spoke to NC Manager Strategic Infrastructure and Works Coordinator regarding sourcing Crane to install signage by May board meeting. NC have engaged a local contractor to fix the business name plates to the sign backing. - *Review May 2022.*

57/19 Pedestrian Crossing on Chesterfield Circuit – MD noted discussions with Nhulunbuy Primary School, NC to attend site and agree on the position to bring back to the Town Board, review date for proposal to be updated to June to allow time to complete site visit - *Review June 2022*

98/21 – TO Reps on Town Board – CEO to stated there has been no further movement on representatives despite discussions with both Gumatj Aboriginal Corporation and Rirratjingu Aboriginal Corporation regarding an update on suitable representatives from both organisations to attend Town Board meetings regularly. Work in progress – *Review May 2022.*

106/21 – Missing Curb on Fusina Close – Works have been finalised site inspection has been completed by contractors. NC awaiting contractors works schedule to update residents regarding any possible disruptions to traffic in the area. – *Review May 2022.*

Secretary: *Stacie Irving*
Date: 25 May 2022

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111/22 – *Recycling Storage in Wet Season* – NC have offered the laydown yard for storage of recyclables during the wet season, storage receptacles are being sourced with the help of NEAL. MD to show the setup for the area in May meeting and communicate through social media and radio communications. – *Review May 2022.*

6. Correspondence - In

Application for Community Assistance Grant – Arafura Dance Association

Documents Tabled were:

- Community Assistance Application Form
- Insurance Certificate of Currency
- Quote for goods to be purchased.

It was resolved that:

Town Board members support the application from Arafura Dance Association for Community Assistance Grant Partnership Program for the purchase of Acrobatics equipment due to the stream of classes being offered.

Moved: LW

Seconded: LA

Carried 5/0

Application for Community Assistance Grant – Runners North

Documents Tabled were:

- Community Assistance Application Form
- St John Ambulance Application

It was resolved that:

Town Board members support the idea in principle deferred decision pending supply of the following documentation:

- Further Information regarding Event Organisation
- Public Liability Insurance

Email Resignation of Town Board Member Christine Arnold – MD enquired as to the process of electing a new Town Board member.

JR suggested the AEC has an advisory role; the process is conducted primarily by the Nhulunbuy Corporation.

JR raised the possibility of electronic voting.

MD to circulate some proposed dates for the election out of session.

7. Correspondence – Out

Letter of Support: Home Trading Permit – Anarly Laser

Letter requesting further documentation – Holistic Care Pty Ltd

The board members deferred decision pending receipt of the documentation outlined in the above correspondence.

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Chairperson:

Date:

Maxwell Duncan

25 May 2022

It has been highlighted that our processes need to be reviewed as these are important businesses, NC need to insure we assess with due diligence these applications concerning the delivery of services to possible vulnerable people.

8. Monthly Ops Report March 2022

Items referenced regarding operations report.

- **Privacy Policy** – Accepted by the Nhulunbuy Corporation Board of Directors with minor amendments, but a recent internal matter has raised the need for a more significant review of the policy to clarify use of the internet etc.
- **GPHG Update** – Meeting held 23 March 2022, MD updated that there was general agreement NT licencing for commencement of the trial of the amended permit system, it was proposed the trial begin on 3 May 2022, a firm date needs to be identified for commencement and conduct communications with community.
- **Abandoned Vehicles** – NC implemented non-compliance process with several abandoned vehicles on Town lease and in the industrial estate. A program to recover costs will be conducted to trace VIN information and recover removal costs from last known owners.
- **Isal Street Vehicle Access** – NC have placed rocks to stop vehicles using the area as drive-thru access to Melville Bay Road, further barrier options are being considered and ingress and egress monitored on a regular basis.
- **Dhimurru Aboriginal Corporation Meeting** – Discussion regarding the use of South Oval during upcoming Military Exercises. MD also mentioned the use of heavy vehicles on town lease roads.
- **Trolley Collection** – MD met with Woolworths Gove Manager and has submitted a proposal to Woolworths for NC staff member to complete collection AM and PM and purely to recover wage costs.
- **Apprentice Plumber Recruitment** – Individual was selected but decided to withdraw their application. MD noted the significant water & sewer infrastructure works necessary and increased staffing required in the infrastructure area.
- **Road Works Meeting** – Nhulunbuy Corporation MSI and MD conducted meeting with contractors mobilised to seek quotes on road repair works.
- **Regional Reconstruction Committee** – Board members requested clarification on functions of this committee.
- **Airport Terminal Upgrade Tender** – Scope of works to be presented back to the BOD as the quotes submitted were significantly higher than first considered.
- **50th Anniversary Proposal** – CDC has had detailed discussions with various performing groups & their representatives. A formal overview will be presented to the town board in the May meeting. MD requested from town board members ideas regarding a series of recognition to the Nhulunbuy Community over the past 50 years.
- **Taggle Project** – Rollout due in August 2022, benefits of identification of leaks and streamlining water meter reading process.
- **Gove Enterprises** - MD confirmed that Gove Enterprises replaces Menzies Aviation as ground works operators for AirNorth.
- **Lights near Nhulunbuy Primary School** – LW noted the quote process completed by local contractor to replace existing lighting in the area.
- **Crocodile at Gove Peninsula Golf Club** – Signage audit to be completed in wildlife prone areas to help mitigate public liability and risk.
- **Town Centre Revitalisation Committee** – MD to instigate a meeting, MD has reviewed the Tredwell Open Spaces Plan and notes the lack of a planting plan, maintenance of projects that has already been completed.

It was resolved that:

Town Board members accept the Operations Report March 2022 with no further items referenced.

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Moved: MD
Seconded: LW
Carried 5/0

9. General Business

For Noting: Pedestrian Crossing Chesterfield Circuit

Drawings presented to board members with site visit to address position to be scheduled.

For Discussion: Town Centre Revitalisation Project

MD noted that he has sourced the Open Spaces Plan report. For the May meeting he will present to the board members costed proposal for works that we can target which are consistent with the implementation of the Nhulunbuy town planning document. After consideration proposal will be presented to Board of Directors in Nhulunbuy Corporation Draft 2023 Annual budget in October 2022.

Items referenced for consideration in costed proposals:

- Planting Plan in Town Centre
- Lighting in large trees located in Town Centre
- Seating at Taxi Stand on Westal Street
- Shade options for Endeavour Square area.

For Discussion: Development Application – 1 Wattle Close

MD raised the issue of boundary realignment has been ongoing since 2019. Search of the Nhulunbuy Corporation lot files for the adjoining property owners' consent, which was not recorded in lot files.

NC to correspond with the applicant regarding consent from adjoining property owner. This need to be finalised for the purposes of land registration.

NTG Update – Jim Rogers

NT Grants to Support Revitalisation Works and Community Events – Application details will be provided to MD by JR, out of session.

Direct Funding - Designing for Safety – Possible use for moving the Taxi rank on Westal Street, funding available for the end of the 2021/2022 financial year. Applications require costed proposals.

Gove Peninsula Futures Reference Group – Meeting this week issues on the agenda regarding land tenure and essential services and strengthening community. Update for the futures reference group for likely inclusion in the RTA update scheduled for July/ August 2022. The futures group is developing a website for community to source updates and find key documents.

Military Exercise – Community Information Sheet is being developed and will be circulated to Community.

NASA Launch Dates – Confirmed dates for June/ July School Holidays official dates to be publicised soon. Significant works being conducted on site which puts pressure on accommodation in Nhulunbuy, residents should be able to view launches without entering exclusion zones.

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RTA Update – Vicki Blackler

VB noted that RTA had a new Community and Social performance Manager starting first week of May.

RTA Community Update postponed to the end of May.

Feedback from Elected Members

- LW mentioned the speed signage reminding residents, NC investigating the opportunity to provide stickers or signage on bins provided by the Nhulunbuy Corporation in the future.
- Patrick Lavery, Terry Thomson resident of Beagle Circuit, installation of plaque on bus stop at Hagney Park. Discussion was conducted around a process of installation of park benches as a donation in memory of family members as part of the 50th Anniversary project.
- LW noted Civil works at old G3 camp and questioned if there had been any applications regarding the works.
- LA queried the occurrence of spraying near Melville Bay Road area, a car with a trailer and a gentleman wearing a helmet. MD to investigate incidence.

There being no further business, the Chairperson declared the meeting closed at 10:10am.

Next meeting: Tuesday 24 May 2022, commencing 8:30am.

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Date: 25 May 2022

Chairperson: *Maxwell Duncan*
Date:

25 May 2022