

**Nhulunbuy Town Board**  
Minutes of the Ordinary Meeting  
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory  
Tuesday 24<sup>th</sup> May 2022 at 8:35am

**1. Present**

Max Duncan (MD)	Chairperson (Nhulunbuy Corporation)
Vicky Blackler (VB)	Rio Tinto (RTA) Gove Operations
Lucasta Clothier-Fairs (LCF)	NT Government (Proxy)
Linda Alexander (LA)	Member
Lynne Walker (LW)	Member
Megan Niven (MN)	Member
Stacie Irving (SI)	Secretary

**2. Apologies**

Jim Rogers (JR)	NT Government (NTG) Representative
Michael Yunupingu (MY)	Gumatj Aboriginal Corporation Representative
Jay Marika (DM)	Rirratjingu Aboriginal Corporation Representative

**3. Conflict of Interest**

None Recorded

**4. Confirmation of Minutes – 26 April 2022**

**Moved:** LW  
**Seconded:** VB  
*Carried 5/0*

**5. Business Arising from Minutes**

It was noted that the following from the **Action List** were updated (see *Action List April 2022*).

*45/18: Industrial Estate Signage* – MD stated that a contractor has been engaged to commence installation of the signage on John Flynn Drive. Installation has been somewhat hampered by the continued wet season. Installation is now due to commence in the next few weeks. - *Review June 2022.*

*57/19 Pedestrian Crossing on Chesterfield Circuit* – MD noted further discussions with Nhulunbuy Primary School, a proposal will be presented to the BOD in the June Meeting with a view to funding inclusion in the NC July budget review 2022. The review date for the action to be updated to July to allow time to present to Board of Directors for decision - *Review July 2022*

*98/21 – TO Reps on Town Board* – CEO to meet with RAC representative regarding further movement on representatives. Despite discussions with both Gumatj Aboriginal Corporation and Rirratjingu Aboriginal Corporation regarding an update on suitable representatives from both organisations to attend Town Board meetings regularly there has been no further movement thus far. Work in progress – *Review June 2022.*

*106/21 – Missing Curb on Fusina Close* – Works have been finalised – *Completed May 2022.*

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11/22 – *Recycling Storage in Wet Season* – MD attended the NC laydown area with NC Manager of Strategic Infrastructure. NC plans to locate several storage receptacles for the disposal of donated recyclable materials during the wet season to discourage recyclables going into landfill. Monies raised by the donation of recyclables will be dispersed back into the community. A communication plan to be developed through social media and radio communications. – *Review June 2022.*

## 6. Correspondence - In

### **Application for Community Assistance Grant – Nhulunbuy Motorcycle Club**

#### **Documents Tabled were:**

- Community Assistance Application Form
- Insurance Certificate of Currency

#### **It was resolved that:**

Town Board members support the application from Nhulunbuy Motorcycle Club for Community Assistance Grant Program for the upgrade of the club irrigation system.

**Moved:** VB

**Seconded:** LW

*Carried 5/0*

**Recipient of Nhulunbuy Corporation – CDU Scholarship** – MD noted that Nhulunbuy Corporation received correspondence from Mele Palu (the scholarship recipient) thanking the Town Board and the Nhulunbuy Corporation for offering the scholarship and updating board members on the progression of her studies in the public health sector. MD noted this is a good example of positive things that the Town Board does with respect to the community.

## 7. Correspondence – Out

### **Letter of Support: Home Trading Permit – Arafura Dance Association**

### **Letter requesting further documentation – Runners North Club**

The board members were informed that the Runners North Club have since withdrawn their request for support from the Nhulunbuy Corporation through the Community Assistance Program.

## 8. Monthly Ops Report April 2022

Items referenced regarding operations report.

- **Workplace Health & Safety System** – MD sought interest from board members in an information session at the June or July meeting so that board members understand the consideration given to risk management, incident reporting and contractor induction by the Nhulunbuy Corporation.
- **NC Staff Update** – MD updated that there was almost a full complement of staff with NC having just employed a Mechanic and Electrician. With various proposed projects such as supply and installation of a generator at the NC office and Nhulunbuy Aquatic Centre and SCADA system operation the Electrician will be an asset to the organisation.
- **Trolley Collection** – MD met with Woolworths Gove Manager and has submitted a proposal to Woolworths for NC staff member to complete collection AM and PM and purely

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to recover wage costs. NC awaiting response from Woolworths regarding acceptance of the proposal.

- **Airport Terminal Upgrade Tender** – Revised scope of works to cover main terminal roof sections and wing sections will be presented back to the BOD in May meeting, due to the quotes submitted being significantly higher than first considered. Necessary works to the tail section will be budgeted for in 2023. NC have put a proposal to the BOD to cover additional costs by budget reallocation process.
- **50<sup>th</sup> Anniversary Proposal** – CDC has had detailed discussions with various performing groups & their representatives. A formal overview will be presented to the town board in the June meeting. MD requested from town board members ideas regarding a series of recognition to the Nhulunbuy Community over the past 50 years.
- **Taggle Project** – Project costing approximately \$480K to be rolled out in August 2022, benefits of identification of leaks and streamlining water meter reading process.
- **Home Trading Business in Fusina Close** - MD confirmed that he is in discussions with the resident and received confirmation the resident is still collating documentation for the application or a Home Trading Permit.
- **Vehicles travelling at speed Town Lease** – MD has had discussions with police around school areas and speeding vehicles requesting further targeted operations in these areas. NC has engaged a designer with a view to developing proofs for bin sticker ideas raised at the last meeting by board members.
- **Animal Bylaws**– MD stated the bylaws close to resolution and will be brought to the June board meeting o move forward with community consultation regarding changes brought about in the review process.
- **Town Centre Revitalisation Committee** – MD noted that part of this project is associated with review of SPL214 planning documents. MD to present project options and funding options including grant funding in June meeting.

Items referenced for consideration in costed proposals:

- Planting Plan in Town Centre
  - Lighting in large trees located in Town Centre
  - Seating at Taxi Stand on Westal Street
  - Shade options for Endeavour Square area.
- **Inappropriate use of Recreational Building Enalu Street** – MD in preliminary discussions with property owner, majority of outstanding monies have now been collected.
  - **Vehicle business being operated from Property in Satral Close** – MD will commence investigation into activities mentioned and provide a report back to board members in June meeting.
  - **Wattle Close Development Application** – NC communications with Territory Housing regarding their consent to the boundary realignment of 1 Wattle Close and conditions of development application have been presented in order to complete the Development Application approval process.

**It was resolved that:**

Town Board members accept the Operations Report April 2022 with no further items referenced.

**Moved:** LA  
**Seconded:** MN  
*Carried 5/0*

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## 9. General Business

### Memorial Seat/ Plaque Discussion

Plaque has been sourced by resident for installation on a bench in park backing onto Jasmine Close.

Policy to be developed to implement and regulate the process regarding future requests and to ensure the longevity of plaques chosen.

### Nhulunbuy Corporation Update – Max Duncan

**Building Services Review** – Discussion paper being presented to Board of Directors in May meeting MD updated that a proposal being put forward identifies any buildings that are pre 1993 will be audited and if structurally sound can be issued with a Certificate of Existence. NTG will be approached regarding acceptance of a set of by-laws that capture all relevant areas of the Building Act. NC to complete in house, an audit of all pre and post 1993 buildings identifying compliant and non-compliant structures moving forward.

**Snap Send Solve Application** – MD stated that the process is maturing with in the organisation as a whole and responsiveness becoming more timely reflecting best practice regarding customer service and community engagement.

**Overgrown Verge Areas on Town Lease** – Road reserve is NC responsibility, NC Manager Strategic Infrastructure to conduct an audit of overgrown verges throughout town lease.

**50<sup>th</sup> Anniversary Event** – Date has been confirmed as Saturday 27 August 2022, NC in discussions with acts, community groups, RTA regarding a community BBQ and equipment display. MD raised the nomination of community members or groups that should be recognised as part of the anniversary event by board members.

### NTG Update – Lucasta Clothiers- Fairs

**NT Grants to Support Revitalisation Works** – LCF introduced the possibility through the town centre revitalisation works with the installation complete of the security shutters make them a little more interesting, possibilities such as lighting, a mural project, or other types of artworks. Funding options could be through the Safer Territory Places Grant or the Community Benefits Fund.

**NT Police – Officer In Charge** – Mick Milde acting OIC whilst current OIC on leave for the next couple of weeks.

**NTG 2022 Budget** – LCF updated that relate to Nhulunbuy including the following:

- \$2.1 Million commitment over 3 years to support the Gove Futures transition work and that will allow CMC to dedicate some resources and accelerate some of those transition efforts.
- Commitment towards a \$10 Million co-investment at the Gove Port subject to negotiations with Commonwealth and other commercial parties.
- \$120 Million for the Central Arnhem Road, Djupuma turnoff to Gan Gan, road sealing works will not happen for at least a year or so due to realignment of the existing road, completion timeframe to be 2 ½ to 3 years.

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- Stronger Places Stronger people initiative, which is a DSS initiative NTG has agreed to co-invest with DSS in the amount of \$1.1 Million over 3 years for strengthening community feeding into the Gove Futures Group.
- Youth Action Plan – CMC recruiting to the role currently, hopeful to implement a lot of initiatives soon including the engagement and co-design of the Youth Drop-in Centre.
- CMC still waiting to hear on the outcome of the bid for the Nhulunbuy Cyclone and multipurpose centre and have been advised that the assessment process is advancing, this remains a very high priority project from a NTG perspective.

### RTA Update – Vicki Blackler

VB noted that the Community Update Event is on tomorrow, 25<sup>th</sup> May 2022 at Gove Peninsula Surf Club with presentations from Gumatj Aboriginal Corporation, Rirratjingu Aboriginal Corporation, NTG, Nhulunbuy Corporation, and RTA.

VB mentioned RTA funding of \$20K for the painting of the Skate Park, MD updated that NC CDC has a detailed plan commencing after the resurfacing of the skate park which is due to commence in July this year, the painting project will follow these works.

### Feedback from Elected Members

- **Isal Street Vehicle Access** – NC have placed rocks to stop vehicles using the area as drive-thru access to Melville Bay Road, further barrier options are being considered and ingress and egress monitored on a regular basis. LA bought up the fact there as one vehicle using the area. MD to speak with Infrastructure team with regard to placing more rocks in the area.
- **Sprinkler Sign** – LA noted that a sign coming into Nhulunbuy from Melville Bay on the left side of the road needing the latch repaired.
- **Woolworths Carpark** – Black rubber carpark bollards in the Woolworths carpark need replacing due to damage etc. MD and VB to raise with RTA regarding rectification or replacement.
- **Shutters on Shops in Nhulunbuy Town Centre** – LW noted being approached about the appearance on RTA assets in town of the shutters, with many residents reflecting on the installation being a sad sign of the times having to go to a fortress mentality to protect shop fronts and recurring damage and break-ins.
- **Streetlights out** – Arnhem Road corner along Matthew Flinders Way to Melville Bay Road intersection. The pathway lighting also non-operational along the same stretch between Miwatj Health and Melville Bay Road.
- **Requirements around Hunting Dogs at Properties on Town Lease** – MN noted she was approached by residents with concerns regarding the recent increase in the number of hunting dog breeds on Nhulunbuy Town Lease. NC are speaking with BOD with regard to strata title properties which is a matter being looked at from a planning perspective as to whether there be restricted areas separate from the residential tenancies' agreement.

There being no further business, the Chairperson declared the meeting closed at 9:51am.

Next meeting: Tuesday 21 June 2022, commencing 8:30am.

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