

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 27 May 2025 at 8:33am

1. Present

Shane Whitten (SW)	Chairperson (Nhulunbuy Corporation)
Vicki Blackler (VB)	RTA Representative
Lucaster Clothier-Fairs (LCF)	NTG Representative
Catherine Fielke (CF)(online)	Member
Isabelle Pool (IP)	Member
Stacie Irving (SI)	Secretary

2. Apologies

Mandaka Marika (MM)	RAC Representative
Wesley Van Zanden (WVZ)	Member

3. Conflict of Interest

None Noted.

4. Confirmation of Minutes – 29 April 2025

Town Board members approved the minutes of the ordinary meeting of the Nhulunbuy Town Board meeting Tuesday 29 April 2025 with no changes noted.

Moved: VB
Seconded: CF
Carried 5/0

5. Business Arising from Minutes

It was noted that the following from the **Action List** were updated (see *Action List May 2025*).

113/23 – Town Centre Revitalisation Committee – SW updated board members that the Activate Territory initiative is no longer funded, and that NC have completed a mural on the toilet block near the Westpac ATMs in the previous week along with the removal of a garden bed to be replaced with additional lawned area in the coming month, and will continue to investigate avenues to implement and fund longer term projects. - *Review June 2025*.

117/24 - NC to invite OIC from Nhulunbuy Police to attend next month's Town Board Meeting - SW noted that representatives from NT Police have been and will continue to attend bi-monthly Town Board meetings to provide updates. Consequently, are set to be invited to the July meeting. – *Complete May 2025*.

118/25 – SW to write to the GPHG regarding the littering and increased illegal gambling activities in the Town Centre Areas. - SW circulated second draft for review out of session based on feedback received from Town Board members will send the draft to Rirratjingu Aboriginal Corporations' (RAC) CEO and Community Representative for direct feedback before sending to Gove Peninsula Harmony Group (GPHG) members. - *Review June 2025*.

Secretary:

Stacie Irving

Date:

12 November 2025

Chairperson:

Shane Whitten

Date:

12 November 2025

It was noted that the following be added to the **Action List** (see *Action List June 2025*).

119/25 – SW to write to Nhulunbuy High School Principal regarding Town Board Meeting Attendance by student members. – SW will reach out as requested by board members to gauge appetite for the school SRC members to attend upcoming Town Board meetings to discuss youth related topics yet to be determined. – *Review June 2025*.

6. Correspondence - In

None Recorded.

7. Correspondence – Out

Letter – Gove Peninsula Harmony Group – Letter to Community

As Action 118/25 – SW to reach out to RAC for direct feedback before circulation of the letter to GPHG members.

8. Monthly Ops Report April 2025

The Nhulunbuy Town Board tabled and noted the April Operations Report with the following item noted by exception.

Governance – SW noted the recent recruitment for Civil Infrastructure Engineer position and Manager Corporate Services Position being ongoing. SI noted the recent engagement of a full time Geospatial Systems and Data Analyst in the Nhulunbuy Corporation Compliance Team.

Capital Approvals by Nhulunbuy Corporation Board of Directors - SW noted the recent capital approvals by the BOD and particularly noted the upcoming manhole project.

Water Infrastructure Works on Chesterfield – SW outlined proposed works in the chesterfield area near Nhulunbuy Primary School to ensure water service delivery to the school during times of emergency water infrastructure works with a scope of works being developed to install additional isolation valves. LCF suggested that NC communicate through social media channels that these works are being formulated and due for completion throughout the upcoming July school holidays.

Lions Park Playground Upgrade Project – CF noted that it would be preferable if NC communicate through same social media channels regarding the recent Community Benefit Grant – Major Funding Round approval and formulation of tender documents to upgrade the playground with a target delivery date of May 2026. This will keep the community informed and alleviate possible community concerns regarding the park fed back to CF by residents.

Drafting of By-laws – SW updated board members that the 3rd draft of the by-laws has been received by NC for review, and the parliamentary draftsperson is keen to complete the by-laws before the August Local government elections.

CEO Action Swapping of Bins at Bunggulwuy Close – SI to email the property manager to obtain further information or confirm closure of this action.

Secretary: *Stacie Irving*
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9. General Business

Community Benefit Grant – Major Funding Round approval.

SW noted the tender documents are being drafted, suppliers will be asked to address specific criteria in their submissions, in particular the provision of play equipment to be used by neuro diverse and persons with disabilities. SW will circulate draft tender documents to town board members for feedback out of session prior to public release.

10. Any Other Business (Round Table)

LGANT Presentation to Town Board – October 2025

SW informed board members that as current associate members of Local Government Association of Northern Territory (LGANT) NC have been approached by the organisation to conduct a presentation to Nhulunbuy Town Board in October 2025 to share information on the type of services they provide.

Election Process – SW stated the need to conduct an upcoming election process to fill two elected member positions one currently vacant and the position expiring in June currently held by Wesley Van Zanden (WVZ).

NTG Update (LCF)

LCF provided an update on the formulation of the Town Master Plan – currently in the final stages of completion and due for a public facing document to be released in July 2025.

SI to schedule an update to the Nhulunbuy Town Board regarding the finished Town Masterplan in August 2025.

Gove Futures Reference Group (GPFRRG) – GPFRRGs' current focus is on updating their current website to improve user experience and is due to conduct an update in the coming months.

RTA Update (VB)

VB referenced that RTA Gove Operations has appointed a new CSP Manager – Lauren Corich.

Feedback From Elected Members

IP requested further information around the possible funding opportunities for the Nhulunbuy Playgroup, SW noted the Nhulunbuy Corporation Community Assistance Program and VB further added that RTA Gove Operations run a funding program for community groups and can be accessed by contacting RTA Communities team.

There being no further business, the Chairperson declared the meeting closed at 9.40am.

Next meeting: 8:30am Tuesday 27 May 2025.

Secretary: *Stacie Irving*
Date: 12 November 2025

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