

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 29 July 2025 at 8:39am

1. Present

Shane Whitten (SW)	Chairperson (Nhulunbuy Corporation)
Shaun Adams (SA)	RTA Representative
Lucaster Clothier-Fairs (LCF)	NTG Representative
Catherine Fielke (CF)	Member
Isabelle Pool (IP)(Teams)	Member
Stacie Irving (SI)	Secretary

Nhulunbuy Town Board held one minute silence to respect former Nhulunbuy Town Board Representative from Rirratjingu Aboriginal Corporation, the late Mr M Marika.

2. Apologies

None Noted.

3. Conflict of Interest

None Noted.

4. Confirmation of Minutes – 27 May 2025

Town Board members approved the minutes of the ordinary meeting of the Nhulunbuy Town Board meeting Tuesday 27 May 2025 with no changes noted.

Moved: SW
Seconded: CF
Carried 5/0

5. Business Arising from Minutes

It was noted that the following from the **Action List** were updated (see *Action List July 2025*).

113/23 – Town Centre Revitalisation Committee – SW updated board members that the Activate Territory initiative is no longer funded, and that NC have completed a mural on the toilet block near the Westpac ATMs, and two garden bed renovations in the town centre area, the wall behind the courthouse has had the previous mural removed in preparation for an art project in the coming months and NC will continue to investigate avenues to implement and fund longer term projects. Board members agreed to close the action and create new action to track town centre projects. - *Completed July 2025*.

118/25 – Correspondence to GPHG regarding the littering and increased illegal gambling activities in the Town Centre Areas. - SW circulated second draft for review out of session to Rirratjingu Aboriginal Corporations' (RAC) CEO and Community Representative for direct feedback before sending to Gove Peninsula Harmony Group (GPHG) members. - *Review August 2025*.

119/25 – Town Board Meeting Attendance by student members. – SW has reached out as requested by board members to gauge appetite for the school SRC members to attend

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upcoming Town Board meetings to discuss youth related topics yet to be determined. –
Review August 2025.

It was noted that the following be added to the **Action List** (see *Action List August 2025*).

120/25 – Town Centre Revitalisation Projects Update – SW to provide a monthly update on current and upcoming projects or funding applications to be completed in the town centre.

6. Correspondence – In

Thank you to Animal Management Officer.

The Nhulunbuy Town Board noted the correspondence Thank you to Animal Management Officer as tabled with no further discussion.

Thank you to Nhulunbuy Community Team.

The Nhulunbuy Town Board noted the correspondence Thank you to the Nhulunbuy Corporation Community Team as tabled with no further discussion.

7. Correspondence – Out

Memorial Booklet Entry Mr M Marika.

The Nhulunbuy Town Board noted the correspondence Memorial Booklet Entry Mr M Marika as tabled with no further discussion.

Letter – Gove Peninsula Harmony Group – Letter to Community

SW to reach out to RAC for direct feedback before circulation of the letter to GPHG members.

8. Monthly Ops Report May 2025

The Nhulunbuy Town Board tabled and noted the May Operations Report with the no items noted by exception.

Monthly Ops Report June 2025

The Nhulunbuy Town Board tabled and noted the June Operations Report with the following items noted by exception.

Incidents – NC have had a positive run in the last couple of months with a few minor asset maintenance issues such as the sewer blockage at the Nhulunbuy Aquatic School.

Citizenship Ceremony – SW noted the Governor General in attendance and the highlighted the exceptional organisation at late notice of Manager Community Development and Community team members that resulted in such a successful event.

Governance – SW noted the recruitment of the new Manager Corporate Services, Desiree Rodgers with extensive Local Government related experience is due to start with Nhulunbuy Corporation in mid-August.

9. General Business

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Resignation of Rio Tinto Nominated Representative – Vicki Blackler.

SW noted the recent resignation of Vicki Blackler and thanked her for her service to Nhulunbuy Town Board as the Rio Tinto Nominated Representative for several years.

Moved: SW
Seconded: CF
Carried 5/0

Appointment of Rio Tinto Nominated Representative – Shaun Adams.

Board members noted the appointment of Shaun Adams as the new Rio Tinto Nominated Representative due to the recent resignation of Vicki Blackler.

Moved: SW
Seconded: CF
Carried 5/0

Communication – Building Permits & Fees.

SW noted these communications are part of the extensive review to ensure the Nhulunbuy Corporation aligns with other Northern Territory LGA's and building control regulations to assist with a seamless town transition in future years.

Late item for approval – Application for Home Trading Business – Jewma Catering.**Document Tabled were:**

- Home Trading Application Form
- Public Liability Insurance Certificate of Currency
- Business Plan
- House plan
- Letter of Permission from Landlord

It was resolved that:

Town Board members support the application for Home Trading Business to provide catering services from their Mobile Food Van.

Moved: SW
Seconded: LCF
Carried 5/0

Lions Park Playground Tender Discussion

Nhulunbuy Corporation received three submissions and have conducted the tender evaluation alongside CF. The preferred tenderer has indicated a completion date of November / December 2025, depending on the internal decision timeframes.

IP noted that NC should obtain further information from the preferred tenderer regarding certain colours of soft fall surfaces to retain heat.

SW to send the preferred submission documents to town board members for information.

CF to investigate other funding options for the fenced area separately.

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10. Any Other Business (Round Table)

RTA Update (SA)

SA noted the following updates:

- RTA Environmental Team have had the yellow crazy ants' dogs in town areas recently.
- Sponsorship and Donations program funding available, SA to send terms and conditions to CF for consideration.
- RTA to conduct a community day towards the end of 2025.

Feedback From Elected Members

None Noted.

There being no further business, the Chairperson declared the meeting closed at 10:00am.

Next meeting: 8:30am Tuesday 26 August 2025.

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