

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 28 January 2025 at 8:33am

1. Present

Shane Whitten (SW)	Chairperson (Nhulunbuy Corporation)
Catherine Fielke (CF)	Member
Vicki Blackler (VB)	RTA Representative
Lucasta Clothier-Fairs (LCF)	NTG Representative (Proxy)
Wesley Van Zanden (WVZ)	Member
Stacie Irving (SI)	Secretary

2. Apologies

Jim Rogers (JR)	NTG Representative
Megan Niven (MN)	Member
Mandaka Marika (MM)	RAC Representative

3. Conflict of Interest

None Noted.

4. Confirmation of Minutes – 29 October 2024

SW noted the Australia Day Awards and Citizenship Ceremony and the positive post through social media channels noting that Nhulunbuy provided a unique looking forward inclusive perspective as opposed to other major cities and states. SW also noted the Administrator of the Northern Territory, His Honour Professor Hugh Heggie AO PSM along with Peter Susanto as our Australia Day Ambassador 2025.

Moved: WVZ
Seconded: SW
Carried 5/0

5. Business Arising from Minutes

It was noted that the following from the **Action List** were updated (see *Action List October 2024*).

113/23 – Town Centre Revitalisation Committee – SW updated board members that NC will send out the Activate Territory Proposal is presented later in the meeting for discussion. SW also noted the three shade structures were installed near the courthouse before Christmas 2024 in the area determined by board members. - Review February 2025.

117/24 - NC to invite OIC from Nhulunbuy Police to attend next month's Town Board Meeting - SW noted that representatives from NT Police will be invited to attend the February / March 2025 TB meeting depending on their availability. – Review February 2025.

6. Correspondence - In

Email Thank you – Charles Darwin University Scholarship.

Secretary: Stacie Irving
Date: 27 March 2025

Chairperson: Shane Whitten
Date: 25 March 2025

Town Board members noted the correspondence as tabled by exception with no further comments noted.

7. Correspondence – Out

Partnership Program - Letter of Support – 4C's Community Centre

Town Board members noted the correspondence as tabled.

Community Assistance Application - Letter of Support – Combined Churches Christmas Carol Event.

Town Board members noted the correspondence as tabled.

Community Assistance Program - SI noted that NC request Town Board members to mention to their networks the Community Assistance grants available in 2025. SW noted the limited take up in recent years and the total annual budgeted allocation for these grant funds.

8. Monthly Ops Report October / November / December 2024

The Nhulunbuy Town Board tabled and noted the Operations Report for October / November / December 2024 with the following items referenced by exception.

GPHG Meeting – SW noted there is a Gove Peninsula Harmony Group Meeting scheduled for Tuesday 4th February 2025; the agenda will be sent out today. The primary focus of the upcoming meeting will be discussion around the trial changes to the Liquor Permit System and the formulation of a recommendation to government regarding the trial outcome with the trial period due to conclude on 31 March 2025.

SW and LCF requested board members to reach out to their networks and ask people to complete the 'Have Your Say' survey regarding Changes to the Liquor Permit Trial.

VB requested clarification on the dissemination of the 'Have your Say' survey results. LCF noted that there will be communication regarding the decided recommendations rather than direct communications regarding the survey results.

Incident Reported – SW reference the one incident throughout the three-month period occurring in November 2024.

Disabled Carparks – SW updated that the additional disabled carparks were now installed. CF sought clarification on whether there was any legislation that NC are following legislative standards or advice from advocacy organisations that informed the installation of the additional PWD parks in the Woolworths carpark. VB requested information on the enforcement of the correct / permitted use of the designated PWD carparks. NC to reach out to NT police and request further clarification around the enforcement. SW to reach out to RTA town assets team for information on community engagement and additional signage installation.

Review Bylaws – SW received an update on Friday 24th January from the Policy and Legislation Unit that are assisting with the drafting the additional bylaws. Also noting NC request the board members to be available to help with the community engagement process associated with the communication of the bylaw changes and implementation. The timeframe for community engagement is likely to be late 1st Quarter 2025 or 2nd Quarter 2025 and full briefing will be provided to board members.

Recycling – Board members engaged in general discussion around waste management processes and recycling initiatives that may be implemented in Nhulunbuy.

Secretary:

Stacie Irving

Date: 27 March 2025

Chairperson:

Shane Whitten

Date: 25 March 2025

9. General Business

Activate Territory Report

Town Board members noted the Nhulunbuy Placemaking proposal as tabled with the following actions:

- SI liaise with the NC community team to send out the Activate Nhulunbuy proposal to Clubs and Associations in Nhulunbuy for feedback on the ideas contained in the Nhulunbuy Placemaking document particularly the activation container for the Town Centre.
- NC Community and Executive Services Team to formulate communications containing a 3 to 5 question survey monkey with the final question being an open-ended question to obtain general comments regarding Activate Nhulunbuy.
- SI to reach out to Activate Territory and confirm the cost and timeframe of the activation container delivery.
- SW to reach out to NC Infrastructure team regarding the installation of painted planters and painting the benches and other seating in the Town Centre.

Town Board Meeting Dates 2025.

Town Board members noted the meeting dates 2025 as tabled with no changes noted.

Feedback from Elected Members

WVZ noted the Best Large Community award received by Nhulunbuy in November 2024.

CF requested clarification on the progression of the cyclone shelter funding application approval. LCF noted there is a current feasibility study underway by a technical team. The Master planning team has been liaising with the technical team in the feasibility study.

SW noted that NC applied for grant funding for Lions Park playground replacement however were unsuccessful and are submitting a further application for funding with applications closing at the end of February 2025. CF requested clarification on the inclusion of a shade sail and fencing playground. SW noted the impact on the play equipment that the significant cost of the inclusion of fencing might have.

There being no further business, the Chairperson declared the meeting closed at 11:24am.

Next meeting: 8:30am Tuesday 25 February 2025.

Secretary: *Stacie Irving*
Date: 27 March 2025

Chairperson: *Shane Whitten*
Date: 25 March 2025