Docusign Envelope ID: A5566507-D4BB-8310-82DB-A230530BBAD6

Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 28 October 2025 at 2:21pm

1. **Present**

Shane Whitten (SW)	Chairperson (Nhulunbuy Corporation)Teams
Shaun Adams (SA)	RTA Representative
Catherine Fielke (CF)	Member
Isabelle Pool (IP)(Teams)	Member Teams
Stacie Irving (SI)	Secretary
Desiree Rodgers (DR)	Observer

2. Apologies

Lucaster Clothier-Fairs (LCF)	NTG Representative

3. Conflict of Interest

Isabelle declared a conflict of interest for the Community Assistance Program Application for Gove Christian Network.

4. Confirmation of Minutes – 26 August 2025

Town Board members approved the minutes of the ordinary meeting of the Nhulunbuy Town Board meeting Tuesday 26 August 2025 with no changes noted.

Moved: SA
Seconded: CF
Carried 4/0

5. Business Arising from Minutes

It was noted that the following from the **Action List** were updated (see *Action List August 2025*).

118/25 – Correspondence to GPHG regarding the littering and increased illegal gambling activities in the Town Centre Areas. - SW has followed up circulation of second draft for review with Rirratjingu Aboriginal Corporations' (RAC) CEO and Community Representative, no feedback provided yet. Board member updated review date to November 2025. - *Review November 2025.*

119/25 –Town Board Meeting Attendance by student members. – SW has reached out as requested by board members to gauge appetite for the school SRC members to attend upcoming Town Board meetings. SW noted concern raised by NHS vice principal that Nhulunbuy Town Board may not deliver on requests by the youth members e.g. Youth Space due to funding constraints. IP requested clarification on funds available for youth members on Nhulunbuy Town Board. SW to reconnect with NHS vice principal with regard to youth member attendance in January 2026 – *Review January 2026.*

120/25 – Town Centre Revitalisation Projects Update – SW provided an update on the painting of the town centre toilet block discouraging graffiti or tagging. NC have some similar painting works planned for the wall behind the courthouse budgeted for approximately $20k due to commence in 2026. NC community team have completed investigation to run power into the town centre area from NC office supply for the

Docusign Envelope ID: A5566507-D4BB-8310-82DB-A230530BBAD6

installation of utility bollards in the area which will support events being held. Installation of the utility bollards to commence in 2026 and approximate cost will be $8-$10k. SA requested clarification on Town Hall hire process. – *Review January 2026.*

6. Correspondence – In

Application for Community Assistance Grant – Gove Christian Network – Christmas Carol Event.

Isabelle declared a conflict of interest for the Community Assistance Program Application for Gove Christian Network

Document Tabled were:
- Community Assistance Application Form
- Public Liability Insurance Certificate of Currency

It was resolved that:

Town Board members support the application for Community Assistance Grant funding to Gove Christian Network to assist in funding the Christmas Carol Event.

Moved: SW
Seconded: CF
Carried 3/0

7. Correspondence – Out

Letter of Support – Partnership Program Grant – Gunditpuy Community Centre.

The Nhulunbuy Town Board noted the correspondence, Letter of Support – Partnership Program Grant – Gunditpuy Community Centre, as tabled with no further discussion.

Letter of Support – Community Assistance Program Grant – Nhulunbuy Playgroup Inc.

The Nhulunbuy Town Board noted the correspondence, Letter of Support – Community Assistance Program Grant – Nhulunbuy Playgroup Inc. as tabled with no further discussion.

8. Monthly Ops Report August 2025

The Nhulunbuy Town Board tabled and noted the August 2025 Operations Report with no items noted by exception.

Monthly Ops Report September 2025

The Nhulunbuy Town Board tabled and noted the August 2025 Operations Report with the following items noted by exception.

Upcoming By-laws and implementation – The draft five will be presented to the Board of Directors for approval to progress to community consultation. SI working with regulatory lawyers to develop a process for the treatment of abandoned vehicles on lease areas.

Social Media Platforms – SW updated the recent surge in followers of the Nhulunbuy Corporation Facebook page over and above the Rio Tinto Gove Facebook page due to the community teams ongoing commitment to controlling NC's public facing narrative.

Docusign Envelope ID: A5566507-D4BB-8310-82DB-A230530BBAD6

Road Intersection Projects and Scheduled Maintenance – SW referenced upcoming intersection works at Melville Bay and Beagle Circuit and Arnhem Road and Matthew Flinders. CF requested clarification around the timeline for rectification of damage on Banyan caused by recent water burst, SW noted this particular damage would be repaired with concrete and similar damage on Jasper have been scheduled in.

Cyclone Audits and Hard Waste Collection – NC compliance officer completed community engagement on SPL250 lease area recently presenting businesses with 50% vouchers to assist in the cleanup of their lots in preparation for Cyclone Season. NC infrastructure team to conduct hard waste collection the last week of November and first week of December. SA invited SW and team to attend next Emergency drill for emergency cyclone training. Board members discussed the integration of Starlink Services instead of the use of traditional satellite phones. SW noted NC have implemented Starlink across two sites so far with a further two to follow.

9. General Business

IP mentioned the softball at the Nhulunbuy Aquatic Centre and the impact of the temperature rising in the hot weather. SW requested an email regarding the matter outside of the session.

Nhulunbuy Town Board members noted Jim Rogers resignation from the Nhulunbuy Town Board as tabled. SW thanked Jim Rogers for his contribution to the community with his service on the Nhulunbuy Town Board since September 2011, the last fifteen years. SW to organise certificate of appreciation and social media post.

10. Any Other Business (Round Table)

RTA Update (SA)

SA noted the following updates:

- Community Day at Town Hall last Saturday
- Commenced demolition of the cement and iron stacks at the refinery site which will make way for rehabilitation activities in this area.
- Traditional Owner Groups from Weipa are in town conducting meetings with Gumatj and Rirratjingu.
- SW to follow up with additional lighting on Beagle bike track.
- RTA working with NCL to scan large documents.

Feedback From Elected Members

None Noted.

There being no further business, the Chairperson declared the meeting closed at 3:23pm.

Next meeting: 2:00pm Tuesday 26 November 2025.

Secretary: Stacie Irving
Date: 02 November 2026

Chairperson: Shane Whitten
Date: 02 November 2026