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Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 28 April 2026 at 2:00 pm

1. **Present**

Shane Whitten (SW)	Chairperson (Nhulunbuy Corporation)
Shaun Adams (SA)(Teams)	RTA Representative Teams
Tony Alderman (TA)	NTG Representative
Alice Doyle (AD)(Teams)	Member Teams
Catherine Fielke (CF)	Member
Isabelle Pool (IP)(Teams)	Member Teams
Stacie Irving (SI)	Secretary
Desiree Rodgers (DR)	Observer
Kerttu Seliste (KS)	Observer

2. Apologies

RAC representative absent. No formal apologies received.

3. Conflict of Interest

AD declared a conflict of interest for the Community Partnership Program Application for Nhulunbuy BMX Club.

4. Confirmation of Minutes – 28 October 2025

Town Board members approved the minutes of the ordinary meeting held Tuesday 28 October 2025 with no changes noted.

Moved: TA
Seconded: CF
Carried 6/0

5. Business Arising from Minutes

It was noted that the following from the Action List were updated (see *Action List August 2025*).

118/25 - Correspondence to GPHG regarding the littering and increased illegal gambling activities in the Town Centre Areas. - SW advised discussions are continuing with Traditional Owner organisations regarding community-led responses to littering and illegal gambling concerns within the Town Centre. NT Police will be invited to attend the next Town Board meeting to assist with further discussions. - *Review May 2026.*

119/25 Town Board meeting attendance by student members. - Student member engagement with Nhulunbuy Primary School remains ongoing. An invitation will be extended to Gove Christian College for future participation. - *Review May 2026.*

120/25 - Town Centre Revitalisation Projects Update - SW provided an update on ongoing painting works within the Town Centre to discourage graffiti and vandalism, noting the toilet block mural has reduced recent incidents. Additional mural works near the courthouse are planned for May 2026. IP raised concerns regarding temporary closure of

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the Town Centre toilets during daytime hours, with SW confirming the facilities are open during the day unless maintenance is required. *Review May 2026.*

New Action: Progress Town Centre revitalisation projects (mural works near the courthouse planned for May 2026) and manage daytime access/closures for Town Centre toilets as required for maintenance. - *As discussed. Review in May 2026*

It was noted that the following would be added to the Action List (see *Action List April 2026*).

New Action: Invite NT Police to attend the next Town Board meeting to assist with further discussions. - *Review in May 2026*

New Action: Progress Town Centre revitalisation projects (mural works near the courthouse planned for May 2026) and manage daytime access/closures for Town Centre toilets as required for maintenance. - *Review in May 2026*

New Action: An invitation will be extended to Gove Christian College for future participation. - *Review in May 2026*

New Action: Circulate a consolidated summary of capital projects (indicative timing, delivery status, expenditure allocations and scope) to Town Board members for future meetings - *To be prepared and presented at August 2026 Town Board Meeting – Review August 2026.*

New Action: Prepare draft constitutional wording to enable consideration of Town Board member remuneration arrangements. – *Review May 2026.*

New Action: Confirm what cyclone shelter project information and plans can be publicly shared following discussions with DLI. - *TBC. Pending discussion with DLI – Review May 2026.*

6. Correspondence - In

Application for Partnership Program - Nhulunbuy BMX Club

AD declared a conflict of interest for the Application for Partnership Program for Nhulunbuy BMX Club.

Documents Tabled were:

- Community Assistance Program Application
- Public Liability Insurance Certificate of Currency
- Declaration from Nhulunbuy BMX Club Chairperson Ross Pearce
- Quote from JB HI-FI with product description and total

It was resolved that:

Town Board members support the application for Community Assistance Program grant funding to the Nhulunbuy BMX Club to assist with the replacement of technology to reinvigorate service delivery to club members and the region.

Moved: TA
Seconded: CF
Carried 6/0

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7. Correspondence - Out

Letter of Approval - Home Trading Application - Sweet Nhulunbuy Treats

The Nhulunbuy Town Board noted the correspondence, Letter of Approval - Home Trading Application - Sweet Nhulunbuy Treats, as tabled with no further discussion.

Letter of Approval - Home Trading Application - Katherine Vet Services

The Nhulunbuy Town Board noted the correspondence, Letter of Approval - Home Trading Application - Katherine Vet Services as tabled with no further discussion.

Letter of Approval - Community Assistance Program Application - Gove Peninsula Surf Life Saving Club

The Nhulunbuy Town Board noted the correspondence, Letter of Approval - Community Assistance Program Application - Gove Peninsula Surf Life Saving Club as tabled with no further discussion.

Appointment Letter - Town Board Elected Member - Alice Doyle

Board members formally acknowledged and endorsed the recent election of Alice Doyle to the Nhulunbuy Town Board.

Moved: SW
Seconded: SA
Carried 6/0

NTG Representative Introduction

It was noted that this meeting was TA's first meeting attending as the Northern Territory Government representative on the Nhulunbuy Town Board.

8. Monthly Ops Report January 2026

The Nhulunbuy Town Board tabled and noted the January 2026 Operations Report with no items noted by exception.

Monthly Ops Report February 2026

The Nhulunbuy Town Board tabled and noted the February 2026 Operations Report with no items noted by exception.

Monthly Ops Report March 2026

The Nhulunbuy Town Board tabled and noted the March 2026 Operations Report with the following items noted by exception.

Infrastructure Capital Works – SW provided an update on current and upcoming infrastructure and capital works projects, including sewer infrastructure upgrades, potable water relining, lagoon desludging, landfill oil collection infrastructure, pathway upgrades and road rehabilitation works. AD requested further detail regarding planned capital investment priorities and associated expenditure forecasts to assist Board members in understanding upcoming projects. Board members discussed the importance of improved project reporting

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and requested a summary of capital projects, including indicative timing, delivery status, expenditure allocations and project scope, be circulated to the Town Board for future meetings.

New Action: Circulate a consolidated summary of capital projects (indicative timing, delivery status, expenditure allocations and scope) to Town Board members for future meetings – *Review August 2026*

Lions Park Shade Sail Project - Shade sail installation works at Lions Park were noted as substantially complete, with official opening details expected to be confirmed.

9. General Business

Town Board Member Remuneration - TA requested an update regarding the proposed remuneration arrangements for Town Board members following previous discussions on the matter. SW advised that the proposal is intended to align with the annual NT Remuneration Tribunal determination applicable to local authority meeting fees. It was noted that the current Town Board constitution prohibits remuneration and that a constitutional amendment process, including a special resolution would be required to implement the change.

New Action: Prepare draft constitutional wording to enable consideration of Town Board member remuneration arrangements. - *For future consideration. Draft to be prepared.*

Community Assistance Program Update - SW provided an update on the current Community Assistance Program budget. Board members discussed the operation of both the Community Assistance and Partnership Grant programs, including co-contribution requirements and annual funding limits. Board members were encouraged to continue promoting the funding opportunities to local community organisations and sporting groups. The success of the recent Toad Busters community event, supported through the Partnership Program, was also noted.

Town Board Election Process - SW advised that the next Town Board election process is anticipated to occur toward the end of 2026, with nomination and election procedures to be undertaken in accordance with the relevant constitutional and by-law requirements. Board members discussed the allocation of varying term lengths for upcoming positions and noted that further consideration would be given to options regarding the current vacancy on the Town Board.

10. Any Other Business (Round Table)

Town Centre Amenities - IP raised community concerns regarding the temporary closure of the town centre toilet facilities during daytime hours and ongoing shortages of toilet paper within the amenities. SW acknowledged the concerns and advised the matter would be followed up operationally. – *To be reviewed May 2026*

Rio Tinto Update - SA thanked Board members for the discussions held during the meeting and provided an update regarding a recent economic diversification study tour to New Zealand attended by Rio Tinto Communities representatives. Areas of focus included aquaculture, tourism and cultural enterprise opportunities. SA also advised that a community event is planned for Gunyangara in May with further details to be provided once confirmed. Additionally, SA noted that Steph from Dhimurru Aboriginal Corporation had expressed interest in submitting an application for the current Town Board vacancy.

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Pathway Maintenance - AD noted recent improvements to pathway maintenance and edging works throughout town, particularly along Matthew Flinders Way, following previous concerns regarding slippery surfaces and vegetation overgrowth during the wet season. SW advised that regular feedback continues to be provided to contractors regarding maintenance standards.

Cyclone Shelter Update - CF requested an update regarding the proposed cyclone shelter project. TA and SW provided updates regarding current planning, site selection and project delivery arrangements. AD raised questions regarding community consultation, indicative floor plans and proposed amenities within the facility. Board members discussed potential community use opportunities and the primary purpose of the facility as an emergency cyclone shelter designed to accommodate approximately 1,800 people.

New Action: Confirm what cyclone shelter project information and plans can be publicly shared following discussions with DLI. - *TBC. Pending discussion with DLI*

Feedback From Elected Members

None noted.

There being no further business, the Chairperson declared the meeting closed at 3:29 pm.

Next meeting: 2:00pm Tuesday 26 May 2026.

Secretary: Stacie Irving
Date: 03 June 2026

Chairperson: Shane Whitten
Date: 10 June 2026