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Nhulunbuy Town Board
Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 26 May 2026 at 2:13 pm

1. **Present**

Shane Whitten (SW)	Chairperson (Nhulunbuy Corporation)
Tony Alderman (TA)	NTG Representative
Alice Doyle (AD)	Member
Isabelle Pool (IP)	Member
Stacie Irving (SI)	Secretary
Kerttu Seliste (KS)	Observer

2. Apologies

Shaun Adams (SA)
Catherine Fielke (CF)

3. Conflict of Interest

No conflicts of interest were declared.

4. Confirmation of Minutes – 28 April 2026

Town Board members approved the minutes of the ordinary meeting held Tuesday 28 April 2026 with no changes noted.

Moved: TA
Seconded: AD
Carried 4/0

5. Business Arising from Minutes

It was noted that the following from the Action List was updated (see *Action List April 2026*).

118/25 - Correspondence to GPHG regarding the littering and increased illegal gambling activities in the Town Centre Areas. NT Police were invited to attend the meeting but were unable to due to other work related commitments and provided their apologies the following day. The invitation remains open for the next meeting. - *Review June 2026*

119/25 Town Board meeting attendance by student members. - SW advised invitations have been extended to both Nhulunbuy Primary School and Gove Christian College regarding future participation in Town Board meetings with the invitations remaining open. - *Action completed*

120/25 - Town Centre Revitalisation Projects Update - Mural works near the courthouse have commenced and are expected to continue through to the end of May 2026. – *Review in June 2026*

SW advised discussions have been held with the Infrastructure team regarding management of the Town Centre amenities. - *Action completed*.

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121/26 – NT Police Invite – Invitation extended to NT Police regarding attendance at future Town Board meetings. - Ongoing.

123/26 – Capital Projects Summary – SW went through the current capital projects with Board members. AD noted the importance of prioritising future spending and planning for the long-term future of Nhulunbuy.

New Action: Include capital project summary pages from the financial reports within future Operations Reports.

124/26 – Town Board Member Remuneration - SW provided an update regarding proposed meeting fee arrangements in line with NT Remuneration Tribunal determinations applicable to local authority meeting fees. - *Ongoing*

125/26 – Cyclone Shelter - SW tabled design concepts relating to the proposed cyclone shelter project and advised that final site selection discussions remains ongoing. – *Review in June 2026*

Action Items Summary

Completed Actions

- 119/25 - Town Board meeting attendance by student members: invitations extended to Nhulunbuy Primary School and Gove Christian College for future participation.
- Town Centre amenities management discussions completed with the Infrastructure team.

New Actions

- 123/26 - Include capital project summary pages from the financial reports within future Operations Reports.
- CEO to provide a report on utilities growth over the past 5-10 years.
- CEO to review the playground swing arrangements, investigate installation of an additional rubbish bin and arrange clean up works at Rotary Park.

Ongoing / Review Items

- 118/25 - Littering and gambling at the Town Centre - Review June 2026.
- 120/25 - Town Centre Revitalisation Projects Update - Review in June 2026.
- 121/26 - NT Police Invite - Ongoing.
- 124/26 - Town Board Member Remuneration - Ongoing.
- 125/26 - Cyclone Shelter - Review in June 2026.

6. Correspondence - In

Application for Mobile Vendor & Service Provider – Jewma Catering

It was resolved that:

Town Board members support the application for Jewma Catering to operate as a Mobile Vendor & Service Provider within approved Nhulunbuy locations, subject to standard permit conditions and compliance requirements.

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Moved: AD
Seconded: SW
Carried 4/0

7. Correspondence - Out

Letter of Approval – Community Partnership Program Application – Nhulunbuy BMX Club
The Nhulunbuy Town Board noted the correspondence as tabled with no further discussion.

Letter of Approval – Community Support Program Application – Women In Resources Inc.
The Nhulunbuy Town Board noted the correspondence as tabled with no further discussion.

Letter of Approval – New Mobile Vendor & Street Food Provider – Ana's Hotdogs
The Nhulunbuy Town Board noted the correspondence as tabled with no further discussion.

8. Monthly Ops Report April 2026

The Nhulunbuy Town Board tabled and noted the April 2026 Operations Report with no items noted by exception.

Infrastructure Capital Works – SW provided an update on current and upcoming infrastructure and capital works projects. Board members discussed the importance of improved project reporting and future capital planning for Nhulunbuy.

Lions Park – Official opening planned in June 2026 following completion of remaining groundworks.

School Holiday Programs – AD acknowledged the work of the Community team in planning and organising the school holiday activities and noted how fortunate the Nhulunbuy community is to have such a wide range of opportunities available for local children and families.

General Business

Town Board Member Remuneration - Town Board Member Remuneration - SW provided an update regarding proposed meeting fee arrangements in line with NT Remuneration Tribunal determinations applicable to local authority meeting fees and advised the relevant documentation would be presented at the following day's Board of Directors meeting.

CAP Grants Register 2026 - SW advised that approximately half of the annual budget allocation had been distributed to local clubs and community groups. Board members were encouraged to continue promoting the grant opportunities within the community.

Utilities Report – AD requested a report outlining utilities growth over the past years, noting the significant increase in fees over time and requested further information regarding any available rates relief options. SW noted that Nhulunbuy Corporation currently has a Water & Electricity utilities Concession Rate Policy in place to assist not-for-profit organisations and Public Benevolent Institutions.

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New Action: CEO to provide a report on utilities growth over the past 5–10 years.

Playgrounds – SI requested consideration be given to switch over one of the swings following a number of minor incidents involving children being struck by the swing. A request was also made for an additional rubbish bin to be installed and for Rotary Park to be cleaned up.

New Action: CEO to review the playground swing arrangements, investigate installation of an additional rubbish bin and arrange clean up works at Rotary Park.

9. Any Other Business (Round Table)

None noted.

Feedback From Elected Members

There being no further business, the Chairperson declared the meeting closed at 4:00 pm.

Next meeting: 2:00pm Tuesday 23 June 2026.

Secretary:
Date: Stacie Irving 2 July 2026

Chairperson:
Date: Shane Whitbread 2026