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Nhulunbuy Town Board

Minutes of the Ordinary Meeting
Nhulunbuy Corporation Board Room, Nhulunbuy, Northern Territory
Tuesday 22 September 2026 at 2:20 pm

1. **Present**

Shane Whitten (SW)	Chairperson (Nhulunbuy Corporation)
Isabelle Pool (IP)(Teams)	Member - Teams
Alice Doyle (AD)	Member
Tony Alderman (TA)	NTG Representative
Catherine Fielke (CF)	Member
Stacie Irving (SI)	Secretary
Desiree Rogers (DR)	Observer
Kerttu Seliste (KS)	Minute taker

2. Apologies

Shaun Adams - RTA Representative

3. Conflict of Interest

TA declared a conflict of interest in relation to the RAC CAP Grant application.

4. Confirmation of Minutes – Ordinary Meeting – 25 August 2026

Town Board members approved the minutes of the ordinary meeting of the Nhulunbuy Town Board meeting Tuesday 25 August 2026.

Moved: TA
Seconded: SW
Carried 4/0

5. Business Arising from Minutes

It was noted that the following from the **Action List** were updated (see *Action List September 2026*).

118/25 – Illegal Gambling and Littering. – Board members noted that the item remains ongoing and will continue to be monitored and addressed as required. – *Remains ongoing.*

124/26 –Town Board Member Remuneration. – The Board was advised that the relevant constitutional changes had been completed and that remuneration for Town Board members would commence from the September meeting. – *Action closed*

126/26 – Home Trading & Mobile Trading Policy - The current Home Trader Policy will be circulated to Town Board members for review, with a short meeting to be arranged to discuss potential changes, categories and decision points. – *Review in October 2026*

127/26 – Community Update Report - The Board discussed the proposed Community Update Report, with members seeking clearer information on completed, current and upcoming works, including roadworks, infrastructure projects and tenders. It was suggested that the report operate as a 12-month update, covering approximately six months retrospectively and six months ahead. Management to develop a proposed format for the Community Update Report. – *Review in October 2026*

128/26 – Melville Bay Road and Beagle intersection - The Board discussed community concerns regarding road markings and right-of-way arrangements at the Melville Bay Road / Beagle Circuit intersection. Members noted confusion among motorists and agreed that clarification should be sought regarding the applicable road rules and whether additional line marking or signage is required. NCL to seek clarification on the road rules and determine whether additional line marking or signage is required. – *Review in October 2026*

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Fees and Charges

The Town Board noted the proposed Fees and Charges for the Mobile and Home Trader application and licence fee and the Annual Mobile and Home Trader licence fee. Increases are generally CPI-based at around 3.4–3.5%, with some individual charges being reviewed to reduce the impact on customers. An additional fee category may be considered before 1 January 2027.

TA also asked about commercial rates. SI advised these are addressed separately through the rating strategy, and that Rio Tinto is considering potential rate relief for commercial businesses, which it would fund. AD raised feedback from the Chamber of Commerce regarding small businesses providing essential services and the need to clearly define what an essential service is.

6. Correspondence – In

Community Support Program Application – Rirratjingu Aboriginal Corporation

TA declared a conflict of interest in relation to the RAC CAP Grant application.

It was resolved that:

Town Board members supported the Community Support Program application to assist Rirratjingu Aboriginal Corporation with the costs of sound and video technicians for the opening event of the Arnhem Voices Creative Media Festival.

Moved: AD
Seconded: CF
Carried 4/0

Home Trading Permit Application – Fem Services

The Board considered the application for NDIS-related services at 11 Chippis Street. The Board noted that the current application relates to the administration and coordination of services and was generally supportive of the proposal. Discussion focused on the number of staff and vehicles involved, whether staff would be residing at the property and the potential impact on the local community. The Board agreed that further clarification was required regarding the proposed use of the property, including whether any in-home care or other services would be provided from the property.

Action: Obtain further clarification from the applicant regarding the number of staff and vehicles, whether staff will reside at the property and the activities proposed to be undertaken from the property.

7. Correspondence – Out

Community Partnership Approval – Nhulunbuy BMX Club

The Nhulunbuy Town Board noted the correspondence to Nhulunbuy BMX Club as tabled with no further discussion.

Home Trading Permit – Approval letter after successful trial period – Ana's Hotdogs

The Nhulunbuy Town Board noted that no concerns and feedback had been raised by the community and the approval had therefore been finalised.

8. Monthly Ops Report July 2026

The Nhulunbuy Town Board noted the August 2026 Operations Report, with no items raised by exception. TA also acknowledged and thanked Community Development Manager Mike for his hard work in delivering East Arnhem Live. AD also noted the School Holiday Program.

Secretary: Stacie Irving
Date: 02 November 2026

Chairperson: Shane Whitten
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9. General Business

Updates from Tony Alderman – NTG Representative

GP/Medical Services

An update was provided on the planned expansion of GP and medical services in Nhulunbuy. The Board was advised that Top End Medical Centre will commence providing ongoing GP services from 12 October 2026, with a local residential GP expected to be based in Nhulunbuy. It was also noted that additional medical and specialist services may be introduced over time, depending on demand and the sustainability of the service

Land Tenure

An update was provided regarding the proposed land tenure model for the township and industrial estate. The Board was advised that the matter had progressed to formal consultation, with further work required on the transition from existing interests and subleases to the proposed tenure arrangements. Discussion included the transition process, potential charges, timing and ensuring the process is as straightforward as possible for existing land users. It was noted that the model may be ready within approximately 12 months, with a target for the relevant details to be established by the end of 2027**.**

He also announced that this may be his final Town Board meeting in his current capacity. Board members expressed their appreciation for his contribution to the Town Board, particularly his openness and support.

Update from Shane Whitten – Chairperson

SI advised that the CEO position will be advertised next week. His expected final day is 29 January with the 2027 January meeting to be his last Town Board meeting.

Feedback From Elected Members

None Noted.

There being no further business, the Chairperson declared the meeting closed at 3:42 pm.

Next meeting: 2:00pm Tuesday 27 October 2026.

Secretary: Stacie Irving
Date: 02 November 2026

Chairperson: Shane Whitten
Date: 02 November 2026